



# Field Leadership Training Program

## For Field Leaders, Lead Man, Foreman, and Superintendents

This course is for the recently promoted crew leader, and anyone in management. It covers basic leadership skills and explains different leadership styles, communication, delegating, and problem solving.

Topics include crew leader's role in job site safety, project planning, scheduling, and estimating, with new performance tasks to assist the learning process.

**Prerequisite:** OSHA 10 Hour

**Cost:** ABC Members \$495 Non Members \$595

### You Will Learn:

- The Fundamentals of Crew Leadership
- Planning and Communicating with the Crew, superintendents, and Project Managers
- Team Building Skills
- Phases of a Construction Project
- Essentials of Project Safety
- Managing the Estimating Process
- End of Course NCCER *Fundamentals of Crew Leadership* exam.

Take this **THREE SESSION** training program improve your management and leadership skills, job productivity, communications skills, and profitability.

### BROWARD

May 13, 20 & 27, 2021

3720 Coconut Creek Pkwy.  
Suite H  
Coconut Creek, FL 33066  
9:00 am - 5:00 pm

**SPACE IS LIMITED TO 15**



The National Center for Construction Education and Research's curriculum is recognized by the Department of Education, Department of Labor and Building Departments throughout the United States.

See back of flyer for more details

**To register visit [www.WeTrain.org](http://www.WeTrain.org)**

ABC Institute is an equal opportunity training provider.

# Course Outline



## Day One

### Fundamentals of Crew Leadership

Introduces the basics of construction crew leadership. Presents the industry today, handling people today, need for training, and supervision skills. Sets the plan for the foreman training program.

### Getting the Job Done

Following company policy and procedures; planning and communicating with the crew; planning and communicating with superintendents and PM's; management by walking around.

### Leadership Part One

Leadership skills defined. Types of leadership and management; characteristics of leaders in construction; functions of foreman as leaders.

## Day Two

### Leadership Part Two

Continues from leadership 1 with "expected leadership behavior today"; communication skills (including case study workshop); employee motivation and accountability; team building; typical problem solving.

### Project Control

Phases of a construction project; planning; types of schedules; types of costs; controlling costs by managing resources.

## Day Three

### Safety

Reviewing essentials of project safety; describing the risks of safety failures; conducting safety tool-box talks and why.

### Project Estimating and Budgeting

Describe the estimating process; project budgets and how they must be managed by the foreman.

### Review and Module Exam

Review and deliver the NCCER Fundamentals of Crew Leadership module exam. Wrap up with feedback from participants.

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## ABC Institute

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